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# RAJIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(SPONSORED BY SRI BALAJI EDUCATIONAL AND CHARITABLE PUBLIC TRUST)

(APPROVED BY AICTE AND AFFILIATED TO PONDICHERRY UNIVERSITY)

## ANNUAL QUALITY ASSURANCE REPORT

for the Academic Year **2017-18**

NAAC TRACK ID: **PYCOGN27693**



## National Assessment and Accreditation Council

(An Autonomous Institution of the University Grants Commission)

**Bangalore- 560 072 , INDIA**



Pondy-Cuddalore Main Road, Kirumampakkam, Pondicherry-607 403

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Rajiv Gandhi College of Engineering and Technology

1.2 Address Line 1

Rajiv Gandhi College of Engineering and Technology,

Address Line 2

Pondy-Cuddalore Road, Kirumampakkam.

City/Town

Puducherry

State

Puducherry

Pin Code

607403

Institution e-mail address

info@rgcetpdy.ac.in

Contact Nos.

0413-2615341/0413-2615308

Name of the Head of the Institution:

Dr. E. Vijayakrishna Rapaka

Tel. No. with STD Code:

0413-2615341/0413-2615308

Mobile:

9367600780

Name of the IQAC Co-ordinator:

Dr. K.Ayyappan

Mobile:

9500772277

IQAC e-mail address:

iqac@rgcetpdy.ac.in

1.3 NAAC Track ID:

PYCOGN27693

1.4 NAAC Executive Committee No. & Date:

EC (SC)/29/A&A/11.1 dated 27-11-2017

1.5 Website address:

www.rgcetpdy.ac.in

Web-link of the AQAR:

www.rgcetpdy.ac.in

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.05	2017	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

20 March 2017

1.8 AQAR for the year:

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)

ii. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University	:	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input checked="" type="checkbox"/>
Affiliated College	:					Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Constituent College	:					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Autonomous college of UGC	:					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Regulatory Agency approved Institution	:					Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Type of Institution	:			Co-education	<input checked="" type="checkbox"/>	Men		Women	
				Urban		Rural	<input checked="" type="checkbox"/>	Tribal	
Financial Status	:			Grant-in-aid		UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	
				Grant-in-aid + Self Financing		Totally Self-financing	<input checked="" type="checkbox"/>		

### 1.11 Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input checked="" type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		

Others (Specify)

### 1.12 Name of the Affiliating University (*for the Colleges*)

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-"/>	C-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	15
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	23

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No. Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State

Institution Level

(ii) Themes

### 2.14 Significant Activities and contributions made by IQAC

The IQAC played an active role in internalising a culture of quality within the institution. This culture was maintained and sustained by several initiatives taken by the Cell through the year. Orientation sessions were conducted for the faculty and periodic meetings/discussions with department faculty members were conducted to collate the data pertaining to various activities of the departments.

- The main activity being formulation of plan of action and ensuring the execution of all activities.
- Enhanced employability by implementing personality development programs, value added certificate courses & pre-placement training program for the students.
- More avenues for students to engage in community services.
- Collected Feedback from various stake holders and analyzed.
- Adopted policies for CAS, Self Appraisal of employees.
- Conducted outreach activities addressing social issues.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
Applying for NBA,NAAC accreditation	Obtained Accreditation from NAAC
Initiate social responsibility activity	Programme conducted by NSS
Collection of feedback from students on teachers' performance in the class.	Online feedback from students in each department at semester end are collected and analysed. Consolidated reports were sent to the departmental heads through Principal for

	further remedial actions, if any
Collection of feedback from parents, employee and alumni	Feedbacks were collected on sample basis from different stakeholders through various programmes like Alumni Meet, Parent Teacher Meet etc. The consolidated reports were sent to the Management for further considerations.
Encouragement to students to enroll in online/ MOOC courses	Good no. of students enrolled in NPTEL Certification Courses.
Placement & Training •Provide Industrial Practical Knowledge Training •Developing Students to face Interview through pre-placement training •Campus Placement of students	Good Placement achieved and most of the students are placed in industries.
Physical Education •Encouraging students to participate in external events and won the medals	Many students have participated in National and state/University level sports activities and have won around several medals.
Clubs and NSS •Provide opportunities for the students to develop their organizing skills.	Sufficient Opportunity provided for clubs and NSS and lack of consultancy activities in the respective departments.
Entrepreneur Development Cell Provide opportunities for the students to be entrepreneurs.	Along with CII, students are trained with industry persons on latest industry standards.

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes  No   
Management  Syndicate  any other body

Provide the details of the action taken

- Development of quality benchmarks/parameters for the various academic and administrative activities of the College.
- Feedback through Class committee meetings, Student meetings, Parent meetings
- Organisations of inter and intra institutional workshops, seminars on quality related themes and promotions of quality circles.
- Effective Mentoring system with close monitoring and counselling.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	4	-	4	-
UG	6	-	6	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	10	-	10	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/**Core/Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG ( 6 B.Tech Programme) and PG (M.Tech, MCA & MBA)
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers

Students

*(On all aspects)*

Mode of feedback : Online  Manual

Co-operating schools (for PEI)



*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- For the academic year 2017-18 there isn't any update or revision in syllabus recommended by the Pondicherry University.
- Our college is an affiliated institution. Currently 2013-14 of Pondicherry University syllabus is followed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO
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## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>150</b>	<b>133</b>	<b>10</b>	<b>7</b>	<b>0</b>

#### 2.2 No. of permanent faculty with Ph.D.

<b>18</b>
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#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>41</b>	<b>-</b>	<b>-</b>	<b>16</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>41</b>	<b>23</b>

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

<b>-</b>	<b>-</b>	<b>-</b>
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#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	14	28	8
Presented papers	14	9	1
Resource Persons	-	-	-

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

All the faculty members are allotted their subject in advance during the beginning of the academic year. Every faculty submits Course File Report which consists of Lesson Plan, Syllabus, Preamble, CO and EO and Lab Manual which consists of all the pedagogy schedules & methods to be followed.

- Student- centric approach is used by the faculty, along with Lecture & Discussion method for the process of syllabus coverage. The following methods are followed to enhance their skills:-
- Active Learning for students' participation using NPTEL Video presentation

- Debate or brain- storming activities
- Co-operative Learning- Presentation in groups
- Inductive teaching & learning- inquiry, case studies, problem- solving, and project based methods are used

2.7 Total No. of actual teaching days during this academic year

180
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Continuous evaluation through different methods like internal assessment , Unit test, Model Lab Examinations, assignments, open book test, presentation and projects etc....The Internal Marks of 25 has to be distributed as Five Unit test-10 Marks , Two Internal test- 5 Marks and One Model Examination -5 Marks and 5 Marks for Class attendance in particular subject. The internal assessment of 50 has to be distributed as Two Model Lab Examination-15 Marks, Record and observation – 30 Marks, Internal Viva Voce-5 Marks and 10 Marks for Class Attendance in particular practical subject.

→Transparency is maintained in evaluation process.

→The internal marks assessments are being verified by the IQAC convenors.

→The internal test is conducted for 40 marks with following pattern:

Part-A with 5 \* 2 marks (10 marks)

Part-B with 3 \*10 marks either-or type (30 marks)

The questions are selected from the University question bank.

End Semester Examination Questions

The end semester examinations are conducted by the Pondicherry University at the end of each semester which carries 75 marks for each course. The question pattern is as follows: Part-A with 10 \* 2 marks (20 marks) Part-B with 5\*11 marks either-or type (55 marks)

evaluation through different methods like internal assessment , Unit test, Model Lab Examinations, assignments, open book test, presentation and projects etc....The Internal Marks of 25 has to be distributed as Five Unit test-10 Marks, Two Internal test- 5 Marks and One Model Examination -5 Marks and 5 Marks for Class attendance in particular subject. The internal assessment of 50 has to be distributed as Two Model Lab Examination-15 Marks, Record and observation – 30 Marks, Internal Viva Voce-5 Marks and 10 Marks for Class Attendance in particular practical subject.

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4
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## 2.10 Average percentage of attendance of students

85
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## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B Tech (BME)	58	34.48%	46.55%	-	-	81.03%
B Tech (CSE)	76	7.89%	47.36%	-	-	55.26%
B Tech (ECE)	86	9.3%	67.4%	1%	-	77.9%
B Tech (EEE)	42	-	45.2%	-	-	45.2%
B Tech (IT)	29	3.4%	75.86%	-	-	79.3%
B Tech (Mech)	63	3.2%	25.3%	-	-	26.9%
MBA	45	6.66%	93.6%			100%
MCA	14	36%	57%			93%
M Tech (CSE)	4	25%	75%	-	-	100%
M Tech (WC)	-	-	-	-	-	-
FYE	365	-	-	-	-	33%

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC team checks whether there is sync between lesson plan and actual lecture delivery. Extra classes are arranged if there is lag in lecture classes. After every internal assessment for students, result analysis is done. Failures are given remedial classes and retests.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	3
HRD programmes	
Orientation programmes	12
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	16
Summer / Winter schools, Workshops, etc.	17
Others	6

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	-	-	-
Technical Staff	21	2	2	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Analysing research domains thoroughly.
- Encouraging faculty members to submit project proposals and take up research projects.
- Motivating staff members to organize and participate in more number of workshops, FDPs, conferences relevant to their area of research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	1	0	2
Outlay in Rs. Lakhs	97.3	43.75		70

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	45		
Non-Peer Review Journals			
e-Journals			
Conference proceedings	14	3	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects 1	2	BRFST under DAE	32.15	32.15
Major projects 2	3yrs 6 months	BRNS under DAE	35.15	35.15
Major projects 3	2	BRNS under DAE	30.75	30.75
Major projects 4	2 yrs 9	PFRC & BRNS under	43.75	43.75

	months	DAE		
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other (Seminar)	1	ICMR (Indian Council of Medical Research)	40,000	40,000
Total	1			

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level



3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="1"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="47"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Yoga Day celebration
- Tree saplings planting camp conducted.
- Blood donated at JIPMER/MGMC/AVMC Blood banks.
- Fresh voters Registration and awareness programme
- Dengue awareness programme
- Road Safety Rally.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28.1 acres	-	Sri Balaji Trust	
Class rooms	39	-		
Laboratories	34	-		
Seminar Halls	1 (common)	-		-
<b>No. of important equipments purchased (<math>\geq</math> 1-0 lakh) during the current year.</b>				
Computers :				
HP Pro 3090 Intel Core 2 Duo Processor 2.93Ghz, 320 GB Hard Disk, 2 GB DDR3 RAM, 18.5" LCD Colour Monitor	240	-	Sri Balaji Trust	240
HP Intel Pentium Core Duo Processor 1.80 Ghz, 2 GB DDR2 RAM , 160 GB HDD, 15" LCD Colour Monitor	100	-		100
HP COMPAQ Intel Pentium Dual core Processor 3.0 Ghz, 80 GB HDD, 512 MB DDR RAM, 15" LCD Colour Monitor	50	-		50
HP COMPAQ Intel Pentium IV 3.06 Ghz, 80 GB HDD, 3.0 GB/S 512 MB DDR RAM, 15" LCD Colour Monitor	100	-		100
HCL Infiniti Pro with Intel Pentium IV 3.0 Ghz, 80 GB HDD, 512 MB DDR RAM, 15" CRT Colour Monitor	49	-		49
HCL Infiniti Pro with Intel Pentium IV 2.8 Ghz,40 GB HDD, 512 MB DDR RAM, 17" CRT Colour Monitor	50	-		50
HCL Infiniti Pro with Intel Pentium IV 2.66 Ghz,40 GB HDD, 512 MB DDR RAM, 17" CRT Colour Monitor	40	-		40
HP COMPAQ 510 Laptop Core 2 Duo 2.0 Ghz, 2 GB RAM, 250 GB HDD, 14" LED, 6 cell high capacity lithium-ion	2	-		2
ACER Intel Pentium 3.30 Ghz, 1 TB HDD, 4 GB RAM, 4 GB DDR RAM, 18.5" LED monitor		100		100
<b>TOTAL</b>	<b>629 Nos.</b>	<b>NIL</b>		<b>629</b>

Intel Pentium III Processor 6098		10		10
UPS – 10 KVA	3 Nos.	NIL	Sri Balaji Trust	3
8 Dlink Switch	-	5		5
16 Dlink Switch	-	7		7
24 Dlink Switch	-	1		1
SMPS		30 Nos.		30
Mouse		20 Nos.		20
HDD(320 GB)-		2 Nos.		2
HDD(160 GB)-		2 Nos.		2
RJ-45 Connector		2 Nos.		2
Crimping Tool		2 Nos.		2
VGA Cable		10 Nos.		10
ECE department				
Microwave Klystron Power supply	-	2	Sri Balaji Trust	2
Microwave Gun power supply	-	2		2
30 Mhz Oscilloscope With colour LCD Digital	-	5		5
3Mhz Function pulse generator with 40 Mhz frequency counter	-	2		2
10 Mhz Function pulse generator with 40 Mhz frequency counter	-	3		3
Fiber optics trainer	-	1		1
<b>Total</b>		15		15
<b>Value of the equipment purchased during the year (Rs.in Lakhs)</b>				
UPS – 10 KVA - Total Amount (for 3 Nos. + 5 % VAT)	Rs.	3,50,000		
<b>Accessories :</b>				
SMPS		30		Rs.14,100
Mouse		20		Rs. 2,600
HDD(320 GB)-		2		Rs. 2,600
HDD(160 GB)-		2		Rs. 1,900
RJ-45 Connector		2		Rs. 900
Crimping Tool		2		Rs. 480
VGA Cable		10		Rs. 800
8 Dlink Switch	-	5		Rs.9750
16 Dlink Switch	-	7		Rs.32550
24 Dlink Switch	-	1		Rs.5500
<b>TOTAL</b>				Rs. 71180
ECE department				
Microwave Klystron Power supply	-	2		Rs 30,900

Microwave Gun power supply	-	2	Sri Balaji Trust	Rs 15000
30 Mhz Oscilloscope With color LCD Digital	-	5		Rs 101,000
3Mhz Function pulse generator with 40 Mhz frequency counter	-	2		Rs 22,500
10 Mhz Function pulse generator with 40 Mhz frequency counter	-	3		Rs 36,300
Fiber optics trainer	-	1		Rs 19,800
<b>TOTAL</b>				
HP Pro 3090 Intel Core 2 Duo Processor 2.93Ghz, 320 GB Hard Disk, 2 GB DDR3 RAM, 18.5 "LCD Colour Monitor	240	-	Sri Balaji Trust	Rs. 880000
HP Intel Pentium Core Duo Processor 1.80 Ghz, 2 GB DDR2 RAM, 160 GB HDD, 15" LCD Colour Monitor	100	-		Rs. 2275000
HP COMPAQ Intel Pentium Dual core Processor 3.0 Ghz, 80 GB HDD, 512 MB DDR RAM, 15", LCD Colour Monitor	50	-		Rs. 1550000
HP COMPAQ Intel Pentium IV 3.06 Ghz, 80 GB HDD, 3.0 GB/S 512 MB DDR RAM, 15" LCD Colour Monitor	100	-		Rs. 2380000
HCL Infiniti Pro with Intel Pentium IV 3.0 Ghz, 80 GB HDD, 512 MB DDR RAM, 15" CRT Colour Monitor	49	-		Rs. 1225000
HCL Infiniti Pro with Intel Pentium IV 2.8 Ghz, 40 GB HDD, 512 MB DDR RAM, 17" CRT Colour Monitor	50	-		
HCL Infiniti Pro with Intel Pentium IV 2.66 Ghz, 40 GB HDD, 512 MB DDR RAM, 17" CRT Colour Monitor	40	-		
HP COMPAQ 510 Laptop Core 2 Duo 2.0 Ghz, 2 GB RAM, 250 GB HDD, 14" LED, 6 cell high capacity lithium-ion	2	-		
ACER Intel Pentium 3.30 Ghz, 1 TB HDD, 4 GB RAM, 4 GB DDR RAM, 18.5" LED monitor		100		Rs.23,600,00
Intel Pentium III Processor 6098				Rs. 74,761.00

## 4.2 Computerization of administration and library

### Library

- Central library is fully equipped with modern facilities to cater the needs of students, faculties and the members of the library.

- ICT and other tools are deployed to provide maximum access to the library resources.
- Autolib software used for automation.
- Bar coding system followed.
- DELNET facility is available to search articles in multiple databases
- SWAYYAM- NPTEL, Spoken Tutorial E-materials are available.

#### Administration

- Prezenta automation is used for Students Information System that includes - Internal mark Analysis, Students Daily attendance, Daily SMS alerts to parents and students feedback.
- Bio-metric finger print system was used for faculty attendance
- Existence of CCTV surveillance

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33912	Rs. 15260400	263	Rs. 118350	34175	Rs 15378750
Reference Books	1350	Rs. 607500	-	-	1350	Rs. 607500
e-Books	DELNET	Rs 156350	-	-		Rs 156350
Journals	92	Rs. 276000	-	-	92	Rs. 276000
e-Journals	DELNET	Rs 156350	-	-	DELNET	Rs 156350
Digital Database	DELNET	Rs 156350	-	-	DELNET	Rs 156350
CD & Video	1924	-	66	-	1990	-
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	631	3	60	-	-	-	10	
Added	113	-	-	-	-	-	-	
Total	744	3	60	-	-	-	10	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet Access is available in every lab and all the teaching/non-teaching/student members can utilize it for their respective purposes.

- Training programmes on ICT-ACT Big Data Analytics [Faculty] was conducted.
- GUVI, Internshala online training and placement training were provided for students
- ICT-ACT Learnathon Activity for students was conducted at our college campus
- NPTEL Courses were made available online

**4.6 Amount spent on maintenance in lakhs:**

i) ICT	25
ii) Campus Infrastructure and facilities	38.5
iii) Equipments	3.75
iv) Others	6.5
<b>Total:</b>	<b>73.75</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC monitors the students' grievances and redressed mechanism on a regular basis
- Subject wise special coaching classes for slow learners are conducted during the Internal Assessment test for slow learners.
- Exclusive online feedback system is available for the students.
- Parents meetings are conducted periodically and Whatsapp group for Parents is maintained for information interchange
- Multiple awareness sessions are held to promote student involvement in Women Development Cell and Entrepreneurship Development Cell
- Separate placement training department is established for the better placements
- Student association in each department organizes various programmes to widen their exposure in their respective field.
- National Service Scheme [NSS] & other clubs encourage the students to take part in community development activities.
- First year students-Orientation day is conducted where in all the coordinators & conveners of different committees briefed the students about curricular & extracurricular activities for the newly admitted students.
- Internet facility is made available throughout the campus to support the students in enhancing their knowledge with easy digital access.

#### 5.2 Efforts made by the institution for tracking the progression

- Tracking the progress of students through Cycle Test, Assignments, Model exams, counselling.
- Various committees to support the students such as Student welfare, Grievances and Redressal, Women's welfare etc
- Periodic Parent - Teachers meeting to convey the progress of wards and to elicit their views on various issues.
- Faculty and students progression are monitored by the Head of institution based on the reports and found to be progressive.
- Result Analysis is performed during the University results to identify the slow learners

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1509	137	-	-

(b) No. of students outside the state

306
-----

(c) No. of international students

1

Men	No	%	Women	No	%
	976	59.29		670	40.7

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
162	152	0	1396		1720	145	125	0	1376		1646

Demand ratio 1:1

Dropout % 1

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Respective department specially conducts special coaching to the students for competitive examinations.
- Experts are invited to motivate and provide training to the students for competitive examinations like GATE, CAT, UPSC, TNPSC etc.
- The Head of the various Departments and teachers of the respective Departments provide academic guidance & support on a regular basis.
- They assist and advise students on various academic challenges they may face and how to cope with these challenges on a regular basis during mentoring sessions. They are guided and counselled on how they can make the right choice concerning their career paths which garner their interest.

No. of students beneficiaries

1067

#### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

#### 5.6 Details of student counselling and career guidance

- The Quantitative Aptitude and Logical Reasoning have been made mandatory for all students.
- The Materials required to prepare for competitive examinations made available to the students



- The Institute also has a very active placement cell which organizes sessions on career guidance as well as helps in the on campus placement.
- Provision of Faculty coordinator for each class.
- Orientation programme for 1st year students.
- Soft skill training for all students.
- Promotion of entrepreneurship & skill development in collaboration with CII
- The Head of the various Departments and teachers of the respective Departments provide academic guidance & support on a regular basis.
- They assist and advise students on various academic challenges they may face and how to cope with these challenges on a regular basis during mentoring sessions. They are guided and counselled on how they can make the right choice concerning their career paths which garner their interest.

No. of students benefitted

1132

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	373	284	59

#### 5.8 Details of gender sensitization programmes

- As per the AICTE guidelines “Women Empowerment Cell” has been framed in the Institution and it regularly organizes various programmes for students and faculty members. The Women Empowerment Cell celebrated the “World Women’s Day”.
- Under the guidance of the Institute, various programmes are conducted with gender sensitization in mind. While moulding the student community to respect women, an attempt is made to foster mutual respect and a healthy environment for peaceful coexistence of both boys and girls.
- Personal and academic related problems of women are counselled and solved

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

60

National level

37

International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support

		Number of students	Amount
Financial support from institution		9	412000
Financial support from government	CENTAC	329 (II,III,IV)	Rs 8225000
	Post Matric	49	2116800
	Dr Amdhekar	10	250000
Financial support from other sources			
Number of students who received International/ National recognitions			

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### Vision

“To be in the forefront of higher education in order to give India the high caliber manpower she needs”

##### Mission

To provide quality collegiate education from under graduate to post doctoral programmes.

- To ensure high standard of behaviour and discipline amongst our students community.
- To create a climate of joyful learning.
- To impart skills to the students this will make them successful in their endeavours.
- To provide meaningful industrial education, research and training at all levels.
- To offer a wide range and flexibility of options especially in the areas of non-formal and continuing education.
- To set a high standard of professional conduct and ethics for staff and students alike

#### 6.2 Does the Institution has a management Information System

Yes, “Prezenta” is the Management Information system of our RGCET. The following details are available in our MIS:

1. Students Information
  - a. Address
  - b. Attendance
  - c. Internal Assessment marks
2. Feedback system
3. Timetable
4. Faculty Details

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- The department follows a systematic process in the design and development of the curriculum.
- Feedback from each course teachers is collected by the respective coordinators which is consolidated and forwarded to the board of studies to be considered at the time of revision
- Seminars/Group discussion/presentation are highly encouraged enrichment courses to support regular academic courses, soft skills training program for final year UG students
- Special guidance is given to students for qualifying exam like GATE.

### 6.3.2 Teaching and Learning

- Departmental meetings are arranged periodically to review the progress of the academic plan for the current year. Appropriate measures are taken through extra classes.

#### **Semester Pre-commencement Preparations-**

- Lesson plans are recorded in the log book.
- Course learning Objectives and Course Outcomes
- Topic learning Objectives and Outcomes
- Course notes
- Updating the library with appropriate books as suggested by the faculty
- Modifying the laboratories to cater for the needs of revised syllabus and new technology Internal I and II
- Assignments and seminars, projects

### 6.3.3 Examination and Evaluation

- Two internal tests are conducted per semester and model examination is conducted at the end of semester.
- End semester examinations are conducted twice in a year.

### 6.3.4 Research and Development

- Yearly paper publications by all faculties are made compulsory for proper performance appraisal.
- Institute provide 16 SPCL for the faculty for the research and development purpose and further enhancement of their knowledge.
- The faculties are encouraged to attend FDPs, Workshops, Seminars and Conferences from different organizations.
- Most of the faculty are involved in research and have published research articles in many international journals.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has central as well as departmental library to provide key resources to augment the teaching-learning process as follows:

Library timings functions on Week Days: 8.45 A.M. to 5.00 P.M.

Sunday: Holiday

All the reading rooms in the Library have been air-conditioned to provide a congenial atmosphere to users. All details of the Library collections are fed into the Computer to provide Online Public Access Catalogue (OPAC) to the users.

In view of the latest development and future needs the Library is well equipped in terms of the number of Books, Back volumes, CDs, Pamphlets, Project Reports, Print Periodicals & Online journals, NPTEL video Lectures. As a part of Digital Library, Digital Resource Centre is functioning in the Library. The Centre has the source of 6, 50,000 On-line documents and 3,142 Journals through DELNET.

- Virtual Interactive class room video conferencing facility is available.

### 6.3.6 Human Resource Management

- After careful scrutiny of the resumes, interviews are scheduled for short listed Candidates.

- Selection of candidate is done strictly on the basis of qualification & experience.
- The evaluation of teaching skills, conceptual Clarity communication skills and confidence is carried out by the Director of the institute for finally selecting the best talent for the organization.

#### 6.3.7 Faculty and Staff recruitment

- Faculties are recruited as per the norms of AICTE and affiliated University. Every department has adequate number of qualified, dedicated and enthusiastic faculty.
- Faculties and Staff are recruited by a panel consists of Principal, University nominee, HoD and Expert committee.
- The recruitment process is done by online tests, technical interview and personal interview.

#### 6.3.8 Industry Interaction / Collaboration

- Students happen to interact with Industry people in Industrial visit.
- Placement faculties also keep in touch with HR of different companies in order to exploit the relation as and when required.

#### 6.3.9 Admission of Students

- The admissions of the students are strictly followed as per rules and regulation based on the Government of Puducherry and AICTE norms
- This consist single window system procedure for the government quota students and through the consortium of self financing engineering colleges for the management quota students.
- There is a Common Entrance Test (CENTAC) for admission under the Government quota.

#### 6.4 Welfare schemes:

Teaching	<ul style="list-style-type: none"> <li>• Medical leave provision is given to the faculty based on the request.</li> <li>• Maternity leave provision is given to the faculty and staff members.</li> <li>• Loan facility.</li> <li>• Faculty members are allowed to avail winter and summer vacation.</li> <li>• On-duty leave is provided to faculty members for attending various conferences, workshops, seminars and FDPs.</li> <li>• SPCL is provided to faculty members for University Examination duties (External Examiner, Observer and Paper Valuation).</li> <li>• The Management encourages the faculty members for pursuing Ph.D programme by providing adequate number of on duty leave.</li> </ul>
Non-teaching	<ul style="list-style-type: none"> <li>• The management contributes an amount equal to employee share for EPF with pension schemes</li> <li>• Medical leave provision is given based on the request.</li> <li>• Summer and winter vacation</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Fees concession for the students having good academic background.</li> <li>• Scholarships provided by Pondicherry Government.</li> <li>• Medical assistance to students: Health center and Health insurance etc.</li> </ul>

	<ul style="list-style-type: none"> <li>• Skill development-Spoken English, French, Computer Literacy, IAS Coaching etc.</li> <li>• Practical knowledge training.</li> <li>• Work along Programme.</li> </ul>
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6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	-	-	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Alumni interact with their juniors and address various issues related to placement and career development.
- Alumni members are invited as Speakers/Chief guests to promote the quality of education through Guest Lectures / Seminars and Mock Interviews for the benefit of students.

6.12 Activities and support from the Parent – Teacher Association

- Parents-Teachers meeting are regularly conducted for the betterment of the students in their studies.
- The queries posted by the parents are noted and would be solved immediately.
- This meeting would facilitate the parents to convey their ideas for their wards better.

- Parents-Teachers meeting regarding Training and Placement are conducted for the betterment of the students.
- Internal Assessment Report send to parent
- Student's absent message is send to parents every day.
- Mentorship scheme is going on for all students.
- The parents are informed and meeting with respective mentors are conducted if needed.
- Continuous processes of parent-teacher communication via meetings, telephonic conversation are done.

#### 6.13 Development programmes for support staff

- Support staff members are encouraged to continue their higher studies.
- Computer literacy programme is conducted for their benefit.
- Programme for support staff members were conducted to equip them with all possible skills for their professional growth and institutional growth.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Hazardous and Waste Management
- Paper office achieved by circular through SKYPE
- Separate Dustbins for degradable wastes
- Green Lawns
- Plantations around the campus.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

#### **Academic Innovation**

- Bridge Courses have been started for students moving from HSC to Undergraduate Degree.
- Remedial teaching and intensive coaching is offered to students who need extra and special attention.

#### **Feedback System**

- Student feedback is taken from all the students regarding the teacher's performance by offline and online (Prezenta). This feedback is collected on a regular basis on quality of education, provision of resources etc.
- Student's feedback are analysed and improvement plans are initiated to enhance quality of education.
- The feedback is discussed and reviewed between teachers, Head of the department and the Principal in a confidential manner. Weak points are analysed and corrective actions are taken.

#### **Internal Academic Audit**

- All the teaching staff members submitted semester plan for conduct of theory and practical classes to their respective head of departments.
- Weekly reports are collected from the teaching staff where in teachers give information regarding coverage of syllabus during that particular Week.
- At the end of the semester the teaching staff submits the monthly monitoring sheets to the respective heads of departments

#### **Providing training for students**

- The Placement and Training cell consolidates training needs and arranges for its completion either through in-house or external resources as considered appropriate.

#### **Unit wise tests**

- Unit wise tests were introduced to students in order to improve their performance in university exams. This initiative was well received by the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic Mentoring coordinators are present to observe the progress of the students in the Academic, Co-curricular and extra – curricular activities.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

#### **Best Practice – I**

##### **Inauguration of Various Co-curricular and Extra-Curricular clubs**

##### **Goal:**



To achieve the holistic development of students that may help them to showcase their talent along with their academic skills.

**The Context:**

Wholesome development of a student is given much importance in this college. This would build self-confidence in students that makes them well-prepared for facing the tough competitions in this world.

**The Practice**

Various clubs that cover the Research arenas, Sports, Arts, Management activities were inaugurated and student members were instantiated. Faculty coordinators were made available to guide the student in-charges as and when needed.

**Evidence of success:**

The evidence of success is visible, qualitatively as well as quantitatively. The qualitative indicators are a more positive outlook towards life, improvement in etiquettes and desire to understand things rather than learning by the rote. The quantitative indicators for learners who actively participate in co-curricular activities are that they show improvement in academic performance. The results bring some prominent factors to light. Some of the factors are that students when shown the right direction and given the right encouragement can achieve the goals they desire. Holistic development rather than only academic success contributes in creating socially sensitive individuals which is a prominent requirement of educational institute.

**Problems encountered and Resources Required:**

Resources in terms of finance and experts are continuously required to consistently keep the flow of the club events. This is not available consistently.

**Best Practice – II**

**2. Student mentor system**

**Goal:**

Providing individual attention to students and guiding them at every instance is the need of the hour. Rajiv Gandhi College of Engineering takes pride to successfully introduce student mentor system, where students are shown the right path and monitored throughout

**The Context:**

Challenging issues:

- Integrating industry and involving them in designing the curriculum for the add on programs
- Updating teaching fraternity on par with industry requirements.
- Motivating students to pursue the add-on programs.
- Maintaining student mentor relationship with a positive approach

**The Practice:**

The college is affiliated to Pondicherry University and hence the syllabus and curriculum is followed as per the university guidelines. However all the courses offered at RG CET are applied and there are ever changing needs of the industry both in skills and practice. In lieu of this we have introduced add on programs to cover many industrially relevant aspects. The challenge behind this bringing in industry and academia on to the single platform.

Regarding second best practice is to have consistency in mentoring system. Bringing this concept into students and teachers and educating them about the advantage of the system is

challenging task. Semester system and lack of time and tight schedules for regular academic activities create problems to teachers to pay individual attention. But this practice is ever improving at RG CET with constant effort of teachers.

### **Evidence of Success**

The evidence of success is students are placed in reputed industries of them are absorbed either in the same industry or related job.

### **Problems Encountered and Resources Required:**

Implementation of add on courses/workshops was a done successfully except for logistics and time. As all the courses are of semester mode and time is a constraint as the prescribed curriculum of the University had to be simultaneously completed. Sustaining student interest and mentor ability in completion of the course was a challenge.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

### **7.4 Contribution to environmental awareness / protection**

#### **Energy conservation:**

- The College conducts awareness programmes on energy conservation and adopts measures to ensure that energy is conserved wherever possible.
- Class rooms in this block have very wide and long windows with a high roof which ensures that the use of lights and fans would be minimum as ventilation is naturally enhanced
- Tube lights are used instead of incandescent bulbs wherever the natural lighting is insufficient to minimize power consumption. The institution strictly observes to see that no electric equipments run unnecessarily. Thus enough measures are taken to use electricity carefully.
- Almost all the computer monitors in use are either LED or LCD types to ensure minimum usage of electricity and also to reduce the level of radiation

#### **Efforts for Carbon neutrality**

- Plantation of trees and green grass in the college front end.
- The College has made arrangements for the parking of the vehicles of the students and staff near the entrance. This helps in keeping the campus as much clean as possible.

#### **Plantation**

- Tree plantation drives are organized regularly to create clean and green campus. The NSS of the college take up planting saplings regularly.
- Planting of tree saplings by chief guests during their visits to the college for various functions.

#### **Hazardous waste management**

The college generally does not generate any hazardous waste in any manner. However, the college strives to generate minimal waste and tries to reduce the use of plastics whenever possible.

- Use of pesticides and other harmful chemicals in the garden is replaced by adopting organic methods of gardening wherever possible.
- In order to dispose the acid fumes, chemistry labs are equipped with exhaust fans.
- Mild chemicals are used for cleaning and maintaining the campus.

#### **E-waste management**

- Printer Cartridges are generally refilled and not disposed. Wherever refilling is not possible, the cartridge is returned to the manufacturer.
- Paper waste is sold off to vendors who send it for recycling.
- Computers in satisfactory working condition, but are obsolete for the system, are usually used for teaching – learning purposes of Computer Architecture and Hardware courses. Similarly, computer parts and peripherals are reused in other systems.

The management has evolved a procedure for e – waste wherein the individual departments in the college store the waste and once in six months it is collected by a designated person from the management.

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:**

- Institution is 20 years old and located in city limits
- Faculty retention is appreciable
- Encouragement for acquisition of higher qualification by faculties
- Funded Research Projects, Sponsored FDP’s/STP’s/Conferences

**Weakness:**

- Majority of students are of average level and from rural areas
- Majority of students are day scholars.
- Inadequate industry interaction
- R & D and Consultancy works are to be improved.
- Sports and games activities are to be improved

**Opportunities:**

- Scope for person oriented and location specific and sponsored research projects.
- Innovation in teaching-learning process.
- Preparations for web-based online courses
- Students participation in club activities, inter collegiate activities etc.
- Preparing students for GATE, Aptitude Exams, etc.
- Increased interaction with industries and alumni

**Challenges:**

- Training of average students and with rural and diverse background.
- Preparations for students’ progression in higher education
- Rising up to the level of technology development.
- Consultancy and extension services
- Collaboration with industries/Institutions.
- Attracting creamy layer students and students from other districts/states

**8. Plans of institution for next year**

- Improvement of college result to next level
- Improvement of quality of faculty publications

- Strengthening the students projects as patentable
- To develop better industry collaborations in order to have quality delivery of industry exposure to the students.
- To have a fully functional recognised Alumni Association.
- Planning 100% placement of Final year students through training programs and internships.
- Encouraging more students to participate in co-curricular activities like Conferences, workshops etc..., and extracurricular activities like sports, fine arts at intercollegiate/inter-university.
- Mandatorily allowing students to be members of RGCET Associations and clubs.

Name: Dr. K.Ayyappan

Name : Dr. E. Vijayakrishna Rapaka



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

**Dr. K. AYYAPPAN, B.E., M.E., Ph.D.,**  
VICE PRINCIPAL,  
**RAJIV GANDHI COLLEGE OF**  
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**Rajiv Gandhi College of Engineering & Technology**  
**Pondy - Cuddalore Main Road,**  
**Kirampakkam, Puducherry - 607 402.**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Rajiv Gandhi College of Engineering and Technology

(Approved by AICTE & Affiliated to Pondicherry University)

(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy-Cuddalore Main Road, Kirumampakkam, Puducherry – 607403.

Phone Number: 2615309, 2615310. Fax : 0413-2611421

E-mail: info@rgcetpdya.ac.in \* Website: www.rgcetpdya.ac.in

RG CET/CIR/2017/6

30.06.2017

### CIRCULAR

#### Sub: Academic Calendar for UG Engineering Courses 2017-18(Odd Semester)

Sl. No	Particulars	II year	III & IV year
1.	Date of Reopening	28.06.2017	19.06.2017
2.	End of Classes	30.10.2017	
3.	Internal-I	24.07.2017 – 29.07.2017	
4.	MID Exam	28.08.2017 to 02.09.2017	
5.	Internal-II	22.09.2017 to 28.09.2017	
6.	Model Exam	04.10.2017 to 10.10.2017	
7.	University Practical Examinations*	From 15.10.2017 onwards	
7.	Spl. Model Exam/Make-up classes	From 01.11.2017 onwards	
8.	University Examination*	30.11.2017 onwards	
9.	Cumulative Attendance Statement Display	June 2017	1 <sup>st</sup> Week of July 2017
		June to July 2017	1 <sup>st</sup> Week of August 2017
		June to August 2017	1 <sup>st</sup> Week of September 2017
		June to September 2017	1 <sup>st</sup> Week of October 2017
		June to October 2017	1 <sup>st</sup> Week of November 2017

\*Dates subject to change based on University notification.

\*\*Attendance details information will be displayed in department notice board and uploaded in college website.

  
PRINCIPAL

Dr. E.VIJAYAKRISHNA RAPA KA  
PRINCIPAL

Rajiv Gandhi College of Engineering & Technology  
Pondy-Cuddalore Main Road,  
Kirumampakkam, Puducherry.

Copy to: 1. The Administrator 2. The Vice Principal 3. The PRO 4. The Accountant 5. The Director  
Jayaprakash, Professor/Mech 6. All the HODs 7. The Exam Wing 8. The Librarian 9. The DPE  
10. The Placement officer 11. Scholarship / Records Section 12. The File

Rajiv Gandhi College of Engineering and Technology  
Kirumampakkam, Puducherry

RG CET/CIR/2017/52

07.12.2017

**CIRCULAR**  
**Academic Calendar 2017-2018(Even Semester)**

Day and Date	Schedule	Remarks
Wednesday, December 20, 2017	Placement Training - Phase I	
Thursday, December 21, 2017	Placement Training - Phase I	
Friday, December 22, 2017	Placement Training - Phase I	
Saturday, December 23, 2017	Placement Training - Phase I	
Sunday, December 24, 2017	Placement Training - Phase I	
Monday, December 25, 2017	<b>Holiday - Christmas</b>	
Tuesday, December 26, 2017	Placement Training - Phase I	
Wednesday, December 27, 2017	Placement Training - Phase I	
Thursday, December 28, 2017	Placement Training - Phase I	
Friday, December 29, 2017	Placement Training - Phase I	
Saturday, December 30, 2017	Placement Training - Phase I	
Sunday, December 31, 2017	<b>Holiday</b>	
Monday, January 1, 2018	New Year - Holiday	
Tuesday, January 2, 2018		
Wednesday, January 3, 2018		
Thursday, January 4, 2018		
Friday, January 5, 2018		
Saturday, January 6, 2018		
Sunday, January 7, 2018	<b>Holiday</b>	
Monday, January 8, 2018		
Tuesday, January 9, 2018		
Wednesday, January 10, 2018		
Thursday, January 11, 2018		
Friday, January 12, 2018		
Saturday, January 13, 2018		
Sunday, January 14, 2018	<b>Pongal - Holiday</b>	
Monday, January 15, 2018	Thiruvalluvar Day - Holiday	
Tuesday, January 16, 2018	Uzhavavar Thirunal - Holiday	
Wednesday, January 17, 2018		
Thursday, January 18, 2018		
Friday, January 19, 2018		
Saturday, January 20, 2018		
Sunday, January 21, 2018	<b>Holiday</b>	
Monday, January 22, 2018		
Tuesday, January 23, 2018		
Wednesday, January 24, 2018		
Thursday, January 25, 2018		
Friday, January 26, 2018	Republic Day - Holiday	
Saturday, January 27, 2018		
Sunday, January 28, 2018	<b>Holiday</b>	



Monday, January 29, 2018		
Tuesday, January 30, 2018		
Wednesday, January 31, 2018		
Thursday, February 1, 2018		
Friday, February 2, 2018		
Saturday, February 3, 2018	Display of Attendance - Jan 2018	
Sunday, February 4, 2018	<b>Holiday</b>	
Monday, February 5, 2018	Internal 1 - Subject 1	
Tuesday, February 6, 2018	Internal 1 - Subject 2	
Wednesday, February 7, 2018	Internal 1 - Subject 3	
Thursday, February 8, 2018	Internal 1 - Subject 4	
Friday, February 9, 2018	Internal 1 - Subject 5	
Saturday, February 10, 2018	Internal 1 - Subject 6	
Sunday, February 11, 2018	<b>Holiday</b>	
Monday, February 12, 2018		
Tuesday, February 13, 2018		
Wednesday, February 14, 2018	Display of Internal I	
Thursday, February 15, 2018		
Friday, February 16, 2018		
Saturday, February 17, 2018		
Sunday, February 18, 2018	<b>Holiday</b>	
Monday, February 19, 2018	<i>Parents Teachers Meeting</i>	
Tuesday, February 20, 2018	<i>Parents Teachers Meeting</i>	
Wednesday, February 21, 2018	<i>Parents Teachers Meeting</i>	
Thursday, February 22, 2018	<i>Parents Teachers Meeting</i>	
Friday, February 23, 2018	<i>Parents Teachers Meeting</i>	
Saturday, February 24, 2018	<i>Parents Teachers Meeting</i>	
Sunday, February 25, 2018	<b>Holiday</b>	
Monday, February 26, 2018	Mid Term Exam - Subject 1	
Tuesday, February 27, 2018	Mid Term Exam - Subject 2	
Wednesday, February 28, 2018	Mid Term Exam - Subject 3	
Thursday, March 1, 2018	Mid Term Exam - Subject 4	
Friday, March 2, 2018	Mid Term Exam - Subject 5	
Saturday, March 3, 2018	Mid Term Exam - Subject 6	
Sunday, March 4, 2018	<b>Holiday</b>	
Monday, March 5, 2018	Display of Attendance - Jan - Feb 2018	
Tuesday, March 6, 2018		
Wednesday, March 7, 2018	Display of Internal I + Mid Term Exam	
Thursday, March 8, 2018		
Friday, March 9, 2018		
Saturday, March 10, 2018		
Sunday, March 11, 2018	<b>Holiday</b>	
Monday, March 12, 2018		
Tuesday, March 13, 2018		
Wednesday, March 14, 2018		
Thursday, March 15, 2018		
Friday, March 16, 2018		





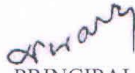
Saturday, March 17, 2018		
Sunday, March 18, 2018	<b>Holiday</b>	
Monday, March 19, 2018		
Tuesday, March 20, 2018		
Wednesday, March 21, 2018		
Thursday, March 22, 2018		
Friday, March 23, 2018		
Saturday, March 24, 2018		
Sunday, March 25, 2018	<b>Holiday</b>	
Monday, March 26, 2018		
Tuesday, March 27, 2018		
Wednesday, March 28, 2018		
Thursday, March 29, 2018		
Friday, March 30, 2018		
Saturday, March 31, 2018		
Sunday, April 1, 2018	<b>Holiday</b>	
Monday, April 2, 2018	Model Exam - Subject 1	
Tuesday, April 3, 2018	Model Exam - Subject 2	
Wednesday, April 4, 2018	Model Exam - Subject 3	
Thursday, April 5, 2018	Model Exam - Subject 4	
Friday, April 6, 2018	Model Exam - Subject 5	
Saturday, April 7, 2018	Model Exam - Subject 6	
Sunday, April 8, 2018	<b>Holiday</b>	
Monday, April 9, 2018	Display of Attendance - Jan - Mar 2018	
Tuesday, April 10, 2018		
Wednesday, April 11, 2018	Display of Best Two Internal	
Thursday, April 12, 2018		
Friday, April 13, 2018		
Saturday, April 14, 2018	Tamil New Year Day - Holiday	
Sunday, April 15, 2018	<b>Holiday</b>	
Monday, April 16, 2018		
Tuesday, April 17, 2018		
Wednesday, April 18, 2018	Last Working Day for II, III and Final Year	
Thursday, April 19, 2018		
Friday, April 20, 2018		
Saturday, April 21, 2018		
Sunday, April 22, 2018	<b>Holiday</b>	
Monday, April 23, 2018		
Tuesday, April 24, 2018		
Wednesday, April 25, 2018		
Thursday, April 26, 2018		
Friday, April 27, 2018		
Saturday, April 28, 2018		
Sunday, April 29, 2018	<b>Holiday</b>	
Monday, April 30, 2018		
Tuesday, May 1, 2018	May Day - Holiday	
Wednesday, May 2, 2018		



Thursday, May 3, 2018		
Friday, May 4, 2018		
Saturday, May 5, 2018		
Sunday, May 6, 2018	<b>Holiday</b>	
Monday, May 7, 2018		
Tuesday, May 8, 2018		
Wednesday, May 9, 2018		
Thursday, May 10, 2018		
Friday, May 11, 2018		
Saturday, May 12, 2018		
Sunday, May 13, 2018	<b>Holiday</b>	
Monday, May 14, 2018		
Tuesday, May 15, 2018		
Wednesday, May 16, 2018		
Thursday, May 17, 2018		
Friday, May 18, 2018		
Saturday, May 19, 2018		
Sunday, May 20, 2018	<b>Holiday</b>	
Monday, May 21, 2018		
Tuesday, May 22, 2018		
Wednesday, May 23, 2018		
Thursday, May 24, 2018		
Friday, May 25, 2018		
Saturday, May 26, 2018		
Sunday, May 27, 2018	<b>Holiday</b>	
Monday, May 28, 2018		
Tuesday, May 29, 2018		
Wednesday, May 30, 2018		
Thursday, May 31, 2018		
Friday, June 1, 2018		
Saturday, June 2, 2018		
Sunday, June 3, 2018	<b>Holiday</b>	
Monday, June 4, 2018		
Tuesday, June 5, 2018		
Wednesday, June 6, 2018		
Thursday, June 7, 2018		
Friday, June 8, 2018		
Saturday, June 9, 2018		
Sunday, June 10, 2018	<b>Holiday</b>	
Monday, June 11, 2018		
Tuesday, June 12, 2018		
Wednesday, June 13, 2018		
Thursday, June 14, 2018		
Friday, June 15, 2018	Ramzan* - Holiday	
Saturday, June 16, 2018		
Sunday, June 17, 2018	<b>Holiday</b>	
Monday, June 18, 2018	College Re-open 2018-19 Academic Session	



Tuesday, June 19, 2018		
Wednesday, June 20, 2018		
Thursday, June 21, 2018		
Friday, June 22, 2018		
Saturday, June 23, 2018		
Sunday, June 24, 2018	<b>Holiday</b>	
Monday, June 25, 2018		
Tuesday, June 26, 2018		
Wednesday, June 27, 2018		
Thursday, June 28, 2018		
Friday, June 29, 2018		
Saturday, June 30, 2018		

  
 PRINCIPAL  
**Dr. E.VIJAYAKRISHNA RAPAKA**  
 PRINCIPAL  
 Rajiv Gandhi College of Engineering & Technology  
 Pondy - Cuddalore Main Road,  
 Kirumampakkam, Puducherry.

**Copy to:**

1. The Administrator
2. The Vice Principal
3. The PRO
4. The Accountant
5. All the HODs
6. The Exam Wing
7. The Librarian
8. The DPE
9. The Placement officer
10. The Scholarship / Records Section
11. The Website Incharge- to upload in the College Website
12. The Attendance Incharge
13. The File

